



## 2026 Youth Overseas Internship Program Internship Position Description Form

### Part A. Organization Information (To be completed once per organization)

**1. Organization Name:**

ITRI International Inc.

**2. Organization Overview:**

ITRI International serves as the North America liaison office for Taiwan's Industrial Technology Research Institute (ITRI), focusing on accelerating global commercialization of deep-tech innovation. We support Taiwanese startups entering the U.S. market, foster cross-border collaboration with universities, accelerators, and enterprises, and coordinate international programs such as startup accelerators, talent exchanges, and technology promotion events in Silicon Valley.

**3. Department / Division (if applicable):**

Type of Organization:  Private Company  NGO  Public Sector  
 Research Institute  Other: \_\_\_\_\_

**4. Industry / Field:**

- Manufacturing
- Transportation and storage
- Accommodation and food service activities
- Information and communication
- Financial and insurance activities
- Professional, scientific and technical activities
- Administrative and support service activities
- Public administration and defense; compulsory social security
- Education
- Human health and social work activities
- Arts, entertainment and recreation
- Other service activities



**5. Website / Social Media:**

<https://www.itri.org.tw>

[https://www.itri.com\\_\(North America\)](https://www.itri.com_(North America))

**6. Address / Location:**

Berkeley / San Francisco Bay Area,

*Continued on the next page*





## Part B. Internship Position Information

*(Please complete one section per internship position.  
If offering multiple positions, please duplicate this section as needed.)*

### 1. Internship Title & Vacancies

- **Official Internship Title:** Innovation Program & Startup
- **Number of Openings:** open to 1-2 positions

### 2. Internship Details

- **Duration (Start Date – End Date):** 2026/6/1-2026/8/31
- **Working Hours per Week:** 30-40 hours / week
- **Type of Internship:**  Project-based  Rotational  Research  
 Administrative  Other: \_\_\_\_\_

### 3. Key Responsibilities

- Assist with startup acceleration activities, including U.S. market research, competitor analysis, and customer discovery support for Taiwanese deep-tech teams.
- Support planning and execution of technology and startup events, such as demo days, investor meetups, and corporate partner engagements.
- Coordinate communication with startups, mentors, industry partners, and accelerator programs (e.g., Berkeley SkyDeck, Stanford, Draper University).
- Prepare English-language briefing materials, event reports, and outreach documents for U.S. stakeholders.
- Assist with operational tasks, including data organization, itinerary planning, visitor reception, and on-site event support.

### 4. Learning Objectives & Expected Outcomes:

- First-hand exposure to Silicon Valley's startup ecosystem and acceleration process.
- Practical skills in market research, technology analysis, and cross-border business development.
- Event planning and execution experience in a professional, international environment.
- Improved communication, presentation, and teamwork skills through collaboration with global partners.





- A deeper understanding of how Taiwan's innovation ecosystem connects with U.S. industries and investors.

## 5. Supervisor/Mentor Information

- **Name / Title:** Erica Lin / Business Director

## 6. Qualifications & Requirements

- **Required Academic Background:** Business, Management, Technology, Engineering, Communications, or related fields.
- **Required Skills / Languages:**
  - I. Strong English communication (spoken & written)
  - II. Research and analysis ability
  - III. Microsoft Office / Google Workspace proficiency
- **Preferred Skills / Experience:**
  - I. Interest in startups, technology innovation, or entrepreneurship.
  - II. Experience in event planning, presentation design, or marketing.
  - III. Ability to work independently in a fast-paced environment.

## 7. Compensation & Benefits

- **Salary / Allowance:** Unpaid
- **Accommodation / Transportation / Meals Provided:** No

## 8. Additional Information

- Interns will gain unique access to Silicon Valley entrepreneurship networks and technology commercialization activities.
- Work environment is collaborative, mission-driven, and fast-moving, with opportunities to participate in high-level innovation events.
- Some event days may require flexible working hours.

